



EMPLOYMENT APPLICATION

Date: _____ Store # or location _____

It is the policy of Richard's Foodporium not to discriminate in its employment and personnel policies because of a person's sex, age, race, religion, disability, national or ethnic origin, or other protected classes. Applicants requiring reasonable accommodation in the application and/or interview process should notify a representative of the organization.

Last Name First Middle

Street Address City, State, Zip Code

Home Phone Cell Phone Email Address

Are you legally eligible to work in the United States? ____Yes ____No
All applicants will be required to furnish proof of identity and legal work status prior to the first day of working.

Social Security Number: _____ Check if you are under 18 years of age? ____

Do you have a valid driver's license to operate an automobile in this state? ____Yes ____No

Driver's License Number: _____

Employment Positions

Position you are applying for: _____ Retail ____ Warehouse ____

Have you ever applied to this company? ____Yes ____No If yes, when? _____
Which Store? _____

Have you ever worked for this company? ____Yes ____No If yes, when? _____

Do you want Full Time (35 or more hours a week) ____or Part Time? _____

Please list any days/hours you are NOT available for work: _____
Stores are open 7 days a week. One weekend day may be required.

Are you willing to Re-Locate? ____Yes ____No

Do you have Retail Store experience? ____ Yes ____No

Do you have Cash Register experience? _____

Do you have Electronic Point of Sale experience? ____Yes ____No

Are there any reasons for which you might not be able to perform the job duties (must be able to stand, bend, walk for up to 10 hours a day; lift, carry, move items up to 50 lbs.; communicate and reading comprehension; cashiering and handling money;)?
____Yes ____No If yes, please explain: _____

Are you currently employed? ____Yes ____No

Education

High School: 9 10 11 12 (Circle Highest Grade Completed) Did you graduate? ____Yes ____No

Name of School: _____ Location: _____

Name of College/University: _____ Location: _____

Dates attended: From ____/____ to ____/____ Degree/Course of Study: _____

Graduate School or Vocational/Technical/Business Training:

Name of School: _____ Location: _____

Dates attended: From ____/____ to ____/____ Degree/Course of Study: _____

Have you ever been convicted of a Felony? ____ Yes ____ No

(Conviction is not an automatic bar to consideration for employment)

Are you currently serving probation or deferred adjudication for any crime? ____ Yes ____ No

If you answered, "Yes" to any of the above, please explain: _____

Employment History

(Attach additional sheet, if necessary)

List all employment in the past ten years, most recent job first; include any military service, retail and/or cash register experience.

Name of Employer: _____ Type of Business: _____

City, State: _____ Phone: _____ Supervisor: _____

Position: _____ Duties: _____

Employment Dates: From: _____ to _____ Reason for Leaving: _____

Beginning Salary: \$ _____ Ending Salary: \$ _____

Name of Employer: _____ Type of Business: _____

City, State: _____ Phone: _____ Supervisor: _____

Position: _____ Duties: _____

Employment Dates: From: _____ to _____ Reason for Leaving: _____

Beginning Salary: \$ _____ Ending Salary: \$ _____

Name of Employer: _____ Type of Business: _____

City, State: _____ Phone: _____ Supervisor: _____

Position: _____ Duties: _____

Employment Dates: From: _____ to _____ Reason for Leaving: _____

Beginning Salary: \$ _____ Ending Salary: \$ _____

Within the past ten years, have you been terminated or asked to resign by an employer? ____ Yes ____ No

If you answered, "Yes" please provide employer, dates and circumstances: _____

Richard's Foodporium contacts prior employers to obtain reference regarding work history, conduct and suitability for employment. May we contact your present or past employer at this time? ____ Yes ____ No

Did anyone refer you to Richard's Foodporium? _____

I verify that all of the information on this application is true, correct and complete. I have not withheld any information requested by Richard's Foodporium. I understand that false, misleading, incomplete or omitted information will result in rejection of my application, reprimand or termination from employment, whenever discovered.

I authorize Richard's Foodporium and its agents to confirm all information provided on this application and attachments (including resumes) and to investigate my suitability for employment. I agree to furnish additional information if requested. I release Richard's Foodporium and all persons and companies from any claims, liabilities or damages from obtaining or furnishing information about me.

This application is not a job offer or employment contract with Richard's Foodporium for any specific time period. If hired, my employment will be for an indefinite time period and I may resign or be terminated by Richard's Foodporium at any time without notice or requirement of cause.

I further understand and agree that no employee or official of Richard's Foodporium has any authority to alter the terms of my at-will employment through oral statements or promises. In order to be binding on Richard's Foodporium, any agreement or promise that alters this policy must be in writing and signed by the CEO/Owner.

Any conditional offer of employment by Richard's Foodporium is subject to successful completion of all employment requirements including but not limited to verifying employment and personal references, proving legal status, etc.

If employed, I agree to abide by and comply with all of Richard's Foodporium, policies, rules and procedures.

Date: _____

Applicant's Signature

Store/Location: _____



Background Check Authorization

DISCLOSURE REGARDING BACKGROUND INVESTIGATION

Employer Whole Foods, Inc., d/b/a Richards's Foodporium ("the Company") may obtain information about you from a consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" (e.g. public records) and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with employers and/or associates. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by Employment Background Investigations, Inc. (EBI), P.O. Box 629, Owings Mills, MD 21117, 1-800-324-7700. These reports may be obtained at any time after receipt of your authorization and, if you are hired, throughout your employment. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report.

ACKNOWLEDGMENT AND AUTHORIZATION

I acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" at any time after receipt of this authorization and, if I am hired, throughout my employment. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, local, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information (including, but not limited to, driving and/or motor vehicle records, transcripts, grades and attendance records, employment history, salary information and references, workers compensation reports in Pennsylvania, Arizona and in all other states, drug and alcohol testing results) requested by EBI acting on behalf of Employer, and/or Employer itself. I agree that a facsimile ("fax") or photographic copy of this Authorization shall be as valid as the original.

California, Minnesota and Oklahoma applicants or employees only: Please check the box if you would like to receive a copy of a consumer report if one is obtained by the Company.

New York applicants or employees only: By signing below, you also acknowledge receipt of Article 23-A of the New York Corrections Law.

Company/Employer: Richard's Foodporium

Applicant Name: _____

Applicant Signature: _____ Date: _____

Verified on (date): _____ By: _____
Verification Forms Attached

Please fill out 2nd Page.

TO BE COMPLETED BY APPLICANT:

The following information is true and correct to the best of my knowledge and will be used for background screening purposes only.

Legal First Name: _____ Middle name: _____
Legal Last Name: _____ Suffix: _____
Social Security No.: _____ Date of Birth: _____
Current Address: _____
City: _____ State: _____ Zip: _____
Main Contact Phone: _____
Personal Email: _____
Driver's License: _____ DL State: _____
Gender: (M / F)

Other Names Used: Indicate if used while in school.

Y_____ N_____ Last Name (1): _____ First Name (1): _____
Y_____ N_____ Last Name (2): _____ First Name (2): _____
Y_____ N_____ Last Name (3): _____ First Name (3): _____
Y_____ N_____ Last Name (4): _____ First Name (4): _____

Other States and Counties I Have Lived:

State: _____	Zip Code: _____	County: _____
Address: _____		Begin Date (Year) _____ to End Date (Year) _____
State: _____	Zip Code: _____	County: _____
Address: _____		Begin Date (Year) _____ to End Date (Year) _____
State: _____	Zip Code: _____	County: _____
Address: _____		Begin Date (Year) _____ to End Date (Year) _____